

**ST BARTHOLOMEW'S CHURCH, HINTS
HINTS PAROCHIAL CHURCH COUNCIL**

**Minutes of Annual Meeting held on Sunday 10 April 2016 at 11.30am in St Bartholomew's Church
The meeting commenced with a short act of worship**

ANNUAL MEETING OF THE PARISHIONERS

Present: Revd J Phillips, Mr L Ansermoz, Mr R Clarke, Mr S Clarke, Mrs G Fifield, Mrs S Shepherd, Mrs J White, Mrs V Edwards

Apologies: Mrs J Clarke, Mrs G Needle

The Minutes of the Annual Meeting of Parishioners held on Sunday 26 April 2015 were unanimously approved, on a proposal by Mrs G Fifield seconded by Mr S Clarke

Nomination and Election of Churchwarden(s)

On a proposal by Revd Phillips seconded by Mrs V Edwards, Mr S Clarke and Mrs White were thanked by those present for their conscientious and energetic work as Churchwardens. As both Mr Clarke and Mrs White had indicated that they were willing to stand for election again, and there being no other nominations, it was unanimously agreed on a proposal by Mr R Clarke, seconded by Mr Ansermoz, that Mr S Clarke and Mrs White be elected churchwardens for the ensuing year.

The Annual Meeting of Parishioners closed at 11.42 am

ANNUAL PAROCHIAL CHURCH MEETING

Present: Revd J Phillips, Mr L Ansermoz, Mr R Clarke, Mr S Clarke, Mrs G Fifield, Mrs S Shepherd, Mrs J White, Mrs V Edwards

Apologies: Mrs J Clarke, Mrs G Needle

The Minutes of the Annual Parochial Church Meeting held on Sunday 26 April 2015 were unanimously approved, on a proposal by Mr S Clarke seconded by Mrs S Shepherd, subject to a minor alteration in the report on *Fabric, Goods and Ornament*, where the proposal of thanks to the churchwardens was erroneously attributed to **Mister** rather than **Mrs G Needle**.

Matters Arising: With regard to the item under *Fabric, Goods and Ornaments* relating to the chalice and paten on display in the Cathedral Treasury, Mrs White confirmed that they were still there, and that she would ask for written confirmation of their status to be sent for the records of St Bartholomew's.

Electoral Roll Report

Mrs Edwards, Electoral Roll Officer, submitted her report to the meeting. Following their departure from Hints Mr and Mrs A Lloyd and Mr and Mrs John Moore are no longer on the electoral roll. Mrs S Shepherd has been added to it. The number of enrolments therefore stands at 30, 25 resident and 5 non-resident. There are several enrolled individuals who have not worshipped at St Bartholomew's during the last year and whose names may need to be removed when the list is next updated. [A copy of the Electoral Roll list is appended to these minutes]

Annual Report

Revd Phillips's appointment having only taken effect at the end of 2015, no Annual Report from the incumbent was available. Mrs Fifield proposed and Mrs Edwards seconded a vote of thanks to Mr R Clarke for acting as lay vice chair during the interregnum. This was unanimously accepted by those present.

Financial Statement for the year 2015 and presentation of accounts

Mrs White having circulated a report from Mrs Shepherd on finances to 31 December 2015* to the regular PCC meeting held on 27 January 2016, no separate financial statement as such was submitted to the meeting, as the accounts were still with the external examiner awaiting approval.

1. *Fundraising Receipts to date £15,020.54, payments £11,780.04.
2. *Funds available £18,457.72 of which £16,076.01 is in general funds and £2381.71 in restricted funds.

It is hoped that the approved accounts would be available for discussion at the next regular PCC meeting.

Report on Fabric, Goods and Ornaments

Mr S Clarke and Mrs White did not submit a separate report as such on *Fabric, Goods and Ornaments*, this like the Financial Statement having been discussed at the meeting of 27 January*. Regular

maintenance of the churchyard has been undertaken by Messrs R and S Clarke and members of the Manor Farm workforce. Exploration is ongoing as to the possibility of replacing, rejigging or augmenting the heating supply. Mrs Fifield proposed and Mr Ansermoz seconded a vote of thanks to Mrs White and Mr S Clarke for their work in this respect. This was unanimously supported.

Election of Parochial Church Council Members

Mr S Clarke proposed, seconded by Mrs Edwards, that the existing PCC members (Mr R Clarke, Mrs J Clarke, Mrs Fifield and Mr Ansermoz) be re-elected en bloc. This was unanimously accepted.

Election of Deanery Synod Representatives

Mrs Needle, Mrs White and Mrs Edwards were re-elected Deanery Synod representatives in 2015 and have a further two years to serve.

Appointment of Examiner

The accounts are in the process of being audited by Mr Matthew Hargreaves. On a proposal by Mr R Clarke, seconded by Mr S Clarke, with everyone being in favour, thanks were conveyed to Mr Hargreaves together with a request that he should continue to act as auditor for the ensuing year.

Appointment of Child Safe-guarding Officer

Mrs Fifield reiterated her willingness to fill this office (the issue being raised at the meeting of 27 January 2016). Mrs Edwards therefore proposed and Mr R Clarke seconded that Mrs Fifield be appointed. All were in favour of this.

Open Forum

Various items for discussion were raised at this point; they will be discussed more fully at a subsequent meeting, but they included:

1. Renegotiation of the insurance policy held with Ecclesiastical Insurers, given that the sums insured may be greater than necessary with corresponding impact on the premium payable. Mr S Clarke undertook to contact a representative of Ecclesiastical Insurers on this point.
2. Churchyard policy – Mrs White at the meeting of 27 January had announced that she had revamped the churchyard policy. Revd Phillips indicated that he had some amendments to make (principally with regard to making explicit where responsibility lies for the maintenance of existing and reserved graves). Given the concerns expressed on several occasions in the recent past it was suggested that only gravediggers approved by the PCC should be employed on future occasions.
3. Additional payment to visiting clergy for taking normal scheduled services – due to timetabling problems, there had been one occasion recently (and another is at present scheduled for the near future) when neither Revd Phillips nor any other member of the regular joint benefice team was available to conduct a service at St Bartholomew's. Given the present financial straits, it was felt inappropriate to expend money in addition to the Parish Share in this respect; where the service in question is not a communion service requiring an ordained minister it was felt that it would be preferable for the service to be conducted by the congregation itself.
4. Mrs G Needle having indicated her desire to step down from organising the cleaning and flower rotas, the question of fulfilling the tasks of cleaning the church and supplying flowers for regular services needed to be addressed. The possibility of employing a paid cleaner was raised on a proposal by Mr R Clarke, seconded by Mrs Fifield, it was agreed that Mr Ansermoz would investigate this. Mrs Edwards offered to attempt to organise a flower rota.
5. Immediate fund raising. Mrs Fifield reported that there will be a Beating of the Bounds on Rogation Sunday (1 May) with refreshments in the village hall and a talk by Mrs Maureen Casson on matters historical relating to St Bartholomew's; and Mrs Shepherd reported that she is in the process of setting up a repeat performance by the Rock Choir in the early summer, after the success of last year's event.
6. Contribution to benefice clergy expenses and to refurbishment of the bathroom at the vicarage in Whittington undertaken during the Interregnum. Revd Haskett had negotiated with St Giles PCC that St Bartholomew's should pay 10% of the clergy expenses. A general invoice for this had been received from Mr Dyott at Whittington, and it was agreed that this should be paid, although a more detailed breakdown of what the expenses entailed was felt to be desirable. With regard to contributing towards the refurbishment of the bathroom (which St Bartholomew's PCC had not

been in favour of undertaking until after the appointment of a new incumbent) it was felt that a 10% contribution would be appropriate.

Revd Phillips proposed a general vote of thanks to all officers and members of the PCC for their work during the year and to Mr Glyn Smith for his playing of the organ at services throughout the year.

The Annual Parochial Church Meeting closed at 12.28 pm.

MEETING OF PAROCHIAL CHURCH COUNCIL OF ST BARTHOLOMEW'S HINTS

Present: Revd J Phillips, Mr L Ansermoz, Mr R Clarke, Mr S Clarke, Mrs G Fifield, Mrs S Shepherd, Mrs J White, Mrs V Edwards

Apologies: Mrs J Clarke, Mrs G Needle

Election of Lay Vice Chair: Mr R Clarke having indicated his willingness to continue in this role, it was unanimously agreed on a proposal by Mrs White, seconded by Mr Ansermoz, that he should be appointed lay vice chair for the ensuing year.

Election of Treasurer: Mrs S Shepherd having indicated her willingness to continue in this roll, it was unanimously agreed on a proposal by Mr S Clarke, seconded by Mrs Fifield, that she should be appointed treasurer for the ensuing year.

Election of Secretary Mrs Edwards having indicated her willingness to continue in this role, it was unanimously agreed on a proposal by Mrs Fifield, seconded by Mrs Shepherd, that she should be appointed treasurer for the ensuing year.

Adoption of benefice Lay Readers: Revd Phillips reported that the proposed lay readers for Whittington, Weeford and Hints were Mesdames Ann Colgreave, Clare Kirk, Gill Hollis and Mr Trevor James. There was unanimous approval of this list.

Closing Prayer

The meeting closed with a prayer at 12.40 pm

ST BARTHOLOMEW'S CHURCH, HINTS, STAFFORDSHIRE ELECTORAL ROLL AS OF 29/01/17

Date of enrolment	Name	Address	Resident or non-Resident
25/04/15	Ansermoz, Lloyd	East Lawns, Hints Court, B78 3DW	R
25/04/15	Ansermoz, Naomi	East Lawns, Hints Court, B78 3DW	R
12/03/13	Barlow, Rebecca	Hints Hall House, Hints, Staffordshire, B78 3DW	R
06/02/13	Clarke, Catherine	The Old Stables, Hints, Staffordshire B78 3DW	R
06/02/13	Clarke, Charles	The Old Stables, Hints, Staffordshire B78 3DW	R
30/12/13	Clarke, Elaine Julie	The Cart Hovel, Hints, Staffordshire B78 3DW	R
01/02/13	Clarke, Janet Winifred	Manor Farm, Hints, Staffordshire B78 3DW	R
31/01/13	Clarke, Jennifer Susan	The Granary, Hints, Staffordshire B78 3DW	R
01/02/13	Clarke, John Royden	Manor Farm, Hints, Staffordshire B78 3DW	R
06/02/13	Clarke, Robert	The Old Stables, Hints, Staffordshire, B78 3DW	R
29/01/13	Clarke, Simon John	The Granary, Hints, Staffordshire, B78 3DW	R
28/02/13	Edwards, Valerie Christine	School House, Hints, Staffordshire, B78 3DW	R
29/01/13	Fifield, David Pinnock	Millers, Hints, Staffordshire, B78 3DW	R
29/01/13	Fifield, Gillian Margaret	Millers, Hints, Staffordshire, B78 3DW	R
12/03/13	Needle, Gillian	The Haystack, Hints, Staffordshire, B78 3DW	R
26/03/13	Petford, Alan Carl	Bangley Lodge Farm, Hints, Staffords B78 3DE	R
26/03/13	Petford, Carl Terance	Bangley Lodge Farm, Hints, Staffords B78 3DE	R
26/03/13	Petford, Richard Paul	Bangley Lodge Farm, Hints, Staffords B78 3DE	R
26/03/13	Petford, Susan Ann	Bangley Lodge Farm, Hints, Staffords B78 3DE	R

25/04/15	Shepherd, Sally	Holmleigh, Watling Street, Hints, Staffordshire, B78 3DF	R
19/04/13	Smith, Andrew Peter	67 Watling St, Hints	R
23/03/13	Smith, Michael Glyn	10 Colbrook, Belgrave, Tamworth, B77 2LH	NR
17/04/13	Smith, Nicola Churril	67 Watling St, Hints	R
11/03/13	White, Jeannette	59 Watling Street, Hints, Staffordshire, B78 3DF	R

24 enrolled; 23 resident, 1 non-resident